

Board Voice Society of BC – Meeting Minutes

Date: May 17, 2021

Present: Terry Anne Boyles, Bill McMichael, Ajit Sinha, Ernest Freeman, Eleanor Calder, Sandra Micheals, Louella Mathias, Jody Paterson.

Regrets: Leslie Welin, Bev Rundell (medical absence).

Minutes taken by: Rosie Forth.

Item	Notes	Action
<ol style="list-style-type: none"> 1. Meeting Opening 2. Land acknowledgement 3. Apologies 4. Each director invited to take 20-30 seconds to share one challenge and one exciting development from their organization that informs the work of BV 	<p>Sandra: Board getting ready for AGM, interviewing a lot of prospective nominees. Potential finance candidate identified for future Board Voice participation if she is available.</p> <p>Ernest: ED stepping in to fill staffing gaps due to COVID isolation. Agricultural food hub program moving forward, hired students for the summer. Continues to share BV newsletters with his board.</p> <p>Eleanor: Last month a First Nations person presented on land acknowledgements, emphasized relationships. ENH has received a BC Gaming grant for volunteer counselling program.</p> <p>Louella: Staff COVID transmission (hotspot community), some pressure on staffing as a result. This is despite all precautions and protocols. ED brought to the last board meeting the growing recognition of the concern about the depletion of the social services sector. Options is part of these discussions with government.</p> <p>Ajit: Challenges of lack of face-to-face service for clients. Organization is trying to manage pandemic stress and grief among clients.</p> <p>Bill: PCRS seeking a site for the new</p>	

	Surrey Foundry. AGM is June 24 th . Terry Anne: Some services in hot spot communities, mostly virtual service provided. Suggested a possible article on food related programs across agencies, showcasing this work.	Jody: Researching idea of producing a piece highlighting food security projects across the sector.
5. Approval/additions to agenda	- Board Manual update to be added.	
6. Approval of consent agenda a. Previous minutes b. ED report c. Committee reports d. Coast Capital banking resolution	<i>Motion to Adopt Agenda:</i> Eleanor Calder, Ernest Freeman. Carried. <i>Motion to Approve Consent Agenda:</i> Louella Mathias, Sandra Micheals. Carried.	
7. Matters for decision a. Treasurer's report b. Approval – 2021-22 budget	Budget Discussion: <ul style="list-style-type: none"> - Day of the month for staff invoices to be submitted has been adjusted to fit better with BV accounting processes through Options. - See end of Minutes for bank resolution confirming Board Voice authorized signatories. - Cridge Centre is funding an advocacy project that provides \$21,000 this fiscal year for Board Voice to work on advocacy in the domain of intimate partner violence and brain injuries. Jody will increase her work by an additional day a week to work specifically on this provincial/national project. - BV is not planning a face-to-face meeting for the board this year. - Carry forward surplus of \$30,070 from March 2021 (Craig East's donation and conference surplus revenue). 	

	<i>Motion to Approve 2021-2022 Budget:</i> Ajit Sinha, Bill McMichael. Carried.	
8. Matters for dialogue		
a. Roundtable update	<ul style="list-style-type: none"> - Set to meet again on June 3rd. - Jody on Procurement and Contracting Table. - Terry Anne on Compensation Committee – looking at Terms of Reference (6 parties including two major unions). Trying to come up with standard reference grid for agencies to use as a compensation guideline. - 5 goals of Roundtable: Reconciliation; Recruitment and Retention; Compensation; Procurement and Contracting; OHS training. 	
b. Advocacy update	<ul style="list-style-type: none"> - Meeting with Isobel Mackenzie on Thursday, May 20. - Intimate Partner Violence/Brain Injury advocacy work just beginning, interesting issue to open a lot of conversations about the social determinants of health. - CRA preparing a workshop for Board Voice on GST laws for charities and fiduciary obligations. - Tuesday, May 18 – Jody and Bill meet with Parliamentary Secretary Niki Sharma along with United Way. - Have not heard back from MCFD Minister Mitzi Dean on requested meeting, despite follow-up. 	
c. Provincial project	<ul style="list-style-type: none"> - Content and graphics for first module have been sent to a 	

<p>d. Reflection on this month's newsletter</p>	<p>designer.</p> <ul style="list-style-type: none"> - Pilot in Cowichan area and with BV board being explored. - Facilitators will need to be trained by Leslie, with honorariums to be provided. - MailChimp app allows Jody to see behaviour of people with the email newsletters in terms of who opens and who clicks. - Ernest: recent copyright information in the newsletter was relevant to NEAT. - 220 subscribers, open to adding additional board members. 50-60% open the emails (good average for mail campaigns). - The newsletters are available on the Board Voice website ('Resources'). - Question about responses to CRA commercial activity query in newsletter: three board directors from member organizations responded to be involved in the CRA Advisory Group on the Charitable Sector, and participated in the focus group on non-profit commercial activity. 	<p>All Board Directors: Feed back to Jody on useful/not useful pieces of the Board Voice newsletters.</p> <p>Jody: Re-send April newsletter to Louella, who didn't receive it.</p>
<p>e. Resource highlight – Philanthropist interview with Niki Sharma</p>	<ul style="list-style-type: none"> - Philanthropist newsletter and McConnell Foundation newsletter are both good to subscribe to. 	
<p>f. Update on Board Manual.</p>	<ul style="list-style-type: none"> - Sandra and Bill forwarded 2 new policies to be added to the manual, and some additional suggestions for edits. - Current BV Bylaws don't allow BV 	<p>Jody: Send risk management</p>

	<p>to bring on director with Chartered Accountant certification.</p> <ul style="list-style-type: none"> - Missing some standard financial policies, to add, and Risk Management piece. - Terry Anne reviewing bylaws. 	<p>section from Board Manual for Louella to review.</p>
<p>9. Matters for noting</p> <ul style="list-style-type: none"> a. Correspondence b. Board calendar c. Other 	<ul style="list-style-type: none"> - No changes proposed to board calendar. 	
<p>10. Meeting finalization</p> <ul style="list-style-type: none"> a. Review actions to be taken b. Meeting feedback c. Next meeting – June 21 d. Meeting adjournment 	<ul style="list-style-type: none"> - Nominations report on agenda for next meeting. - Terry Anne begins hosting meeting in June, for the rest of the year. - Ernie: asked Jody to keep NEAT in mind for any news/stories that arise highlighting food-related programs of our members. <p><i>Motion to Adjourn:</i> Terry Anne.</p>	

This section specifies
who can **BORROW**

4. THAT the same number of the persons described in sections 1 above, is/are hereby authorized on behalf of the Corporation, as monies may be required by the Corporation, to:
- a) apply to CCS to advance the money on the Corporation's credit
 - b) make arrangements as to the terms and conditions of the loan described in a) above and as to the securities the Corporation is to give for the loan
 - c) vary or modify from time to time such arrangements, terms and conditions
 - d) sign and deliver to CCS from time to time, for the money borrowed:
 - i) any arrangements, securities, promises to give security, hypothecations and pledges as CCS may require, and
 - ii) any additional securities by way of mortgages or otherwise as the Directors may from time to time authorize.

(It is understood that if a person draws a cheque or other order as authorized by this resolution, and the Corporation has insufficient funds in CCS to fully pay the cheque or order, then such event will constitute an application for a loan equal to the amount of the cheque or order)
 - e) to affix the corporate seal of the Corporation to any instrument or document that:
 - i) the Corporation is required to give under seal, and

the above officers have agreed on behalf of the Corporation to give, deliver or cause to be made.
5. THAT cheques and other negotiable instruments may only be endorsed for deposit to the credit of the Corporation's account by:
- a) any officer or director of the Corporation, or
 - b) a stamp bearing the imprint of the Corporation's name, without any signature.
6. THAT all documents, securities or other negotiable instruments signed, made, drawn, accepted or endorsed as described in this resolution will be valid and binding upon the Corporation.
7. THAT the Corporation:
- a) furnish CCS with a certified list of the names of the directors, officers and other persons authorized to sign on behalf of the Corporation, together with specimens of their signatures
 - b) notify CCS in writing from time to time of all changes of such persons. Until so notified, CCS may assume for all purposes of this resolution that the persons named in such a list and their offices remain unchanged and that these persons are authorized to sign on behalf of the Corporation.
8. THAT this resolution be delivered to CCS and remain in force until the Corporation gives CCS written notice to the contrary and CCS acknowledges receiving the notice.

CERTIFICATE

I/we certify the preceding Resolution was duly passed by the Board of Directors of Directors of Board Voice Society of B.C.

Dated At Victoria, BC this 18th day of January, 2021
Location Day Month Year

Any director or the company's lawyer to sign: 

X _____
Signature
 William McMichael

Name

X _____
Second Signature (if required as per signing authority)
 Tyler Ogden

Name