

Board Voice Society of BC – Meeting Agenda

Date: April 19, 2021

Present: Leslie Welin, Terry Anne Boyles, Bill McMichael, Ajit Sinha, Ernest Freeman, Eleanor Calder, Sandra Micheals, Louella Mathias, Jody Paterson.

Regrets: (medical absence) Bev Rundell.

Minutes taken by: Rosie Forth.

Item	Notes	Action
<p>1. Meeting Opening</p> <ul style="list-style-type: none"> a. Land acknowledgement b. Apologies c. Each director invited to take 20-30 seconds to share one challenge and one exciting development from their organization that informs the work of BV 	<p>Sandra: Large numbers of good Board candidates.</p> <p>Louella: Capital campaign for affordable housing. Unfortunately lost some senior executive staff and board members.</p> <p>Bill: PCRS stepping into new role as leader of Surrey Foundry Centre. PCRS has also named a board rep to Board Voice. June 24th will be Bill’s last day on PCRS board.</p> <p>Ernest: Social enterprise mainly supporting food security. May 20-24, Northern Youth Climate Summit happening – 600 students from all over.</p> <p>Eleanor: Individual from local First Nation coming to teach Esquimalt directors about land acknowledgement. Long term funding is still a challenge.</p> <p>Jody: Is hearing from different organizations, members and non-members, that are experiencing some board stress. Jody would like to expand the circle of directors or other board members from member organizations who would provide peer-style support to members (listening, relating, idea-sharing).</p>	<p>All Board Members: Communicate to Jody if you’d like to be part of the governance circle for members.</p>
<p>2. Approval/additions to agenda</p>	<p><i>Motion to Adopt Agenda:</i> Ajit Sinha, Bill McMichael. Carried.</p>	
<p>3. Approval of consent agenda</p>	<p><i>Motion to Approve Consent Agenda:</i> Louella Matthias Sandra Michaels. Carried.</p>	

<p>a. Previous minutes b. ED report c. Committee reports</p>		
<p>4. Matters for decision</p> <p>a. Approve February financials (sent via email)</p> <p>b. Treasurer’s report</p> <p>c. Move that whereas Treasurer William McMichael will be leaving the board in June, board co-chair Terry Anne Boyles be appointed as treasurer effective April 20, 2021.</p> <p>d. Move that whereas Board Voice is required by Coast Capital Savings to have a minimum two current board directors as signers at all times, that Terry Anne Boyles be</p>	<p><i>Motion to Approve February Financials:</i> Bill McMichael, Ajit Sinha. Carried.</p> <ul style="list-style-type: none"> - Statement of financial position has been distributed, marking end of 2020 fiscal year. Comfortable position for start of year (donation, deferred membership fees). Work on the budget for the upcoming year is underway. Past Board Director Craig East is still supporting finance planning. <p><i>Motion to Receive Statement of Financial Position as of March 31, 2021:</i> Eleanor Calder, Ernest Freeman. Carried.</p> <p>Discussion:</p> <ul style="list-style-type: none"> - Negatives show underspending rather than overspending, primarily in terms of the provincial project - Staff pay periods may be adjusted to ensure more timely arrival of statements from Luba - Our contracted support from Options greatly appreciated. <p><i>Motion to Appoint Terry Anne Boyles as treasurer effective April 20, 2021:</i> Bill McMichael, Ernest Freeman. Carried.</p> <p><i>Motion to add Terry Anne Boyles as a Coast Capital account signatory:</i> Eleanor Calder, Ajit Sinha. Carried.</p>	

<p>added as a signer on the Board Voice account</p> <p>e. Resignation for Lori Gordon</p>	<p>Lori accepted a position in Cranbrook and has stepped down from OneSky board. Submitted resignation to Board Voice. <i>Motion to Accept Resignation:</i> Terry Anne, Bill McMichael. Carried.</p>	
<p>5. Matters for dialogue</p> <p>a. Update on 2021-22 budget process</p> <p>b. Move that whereas 2021-22 budget will be presented in May, the board authorizes expenditures relative to ED and admin assistant for April</p> <p>c. AGM date 2021</p> <p>d. Roundtable update</p> <p>e. Advocacy update</p> <p>f. Update on strategic plan</p> <p>g. Orientation to BV website</p>	<p>- Past Board Director Craig East continues to be supportive and helpful with budget matters.</p> <p><i>Motion to Authorize April Staffing Expenditures:</i> Terry Anne, Sandra Micheals. Carried.</p> <p>Monday September 27th 2021 – 5pm <i>Motion to Hold AGM on this Date:</i> Terry Anne. Carried unanimously.</p> <p>- Some changes to the format coming after feedback from last meeting. Next meeting May 3rd.</p> <p>See ED Report.</p> <p>See ED Report.</p> <p>- Jody provided shared-screen orientation to BV website. - Resources are not password protected, available to everyone (good tool for recruiting/supporting new potential members).</p>	<p>All Board Directors: Familiarize yourself with the website, let Jody know if you</p>

<p>h. Feedback from directors on what they need to engage as directors</p> <p>i. Provincial project: What do we want this project to accomplish for participants and the Board Voice mission?</p>	<ul style="list-style-type: none"> - Members-only section is password protected. - Documents for BV Directors is a new page, password protected. - Mentor approach is being established (senior director with new director). - Timeline on the progress of the Social Policy Framework requested. - Clarity needed around Board Directors seeking out new members – guidance, strategies. - Request for specifics within the areas outlined for the project: board directors asked to think about items to highlight within the 90-minute modules. - Ernest to raise project at Wednesday meeting, ask what organizations might want to see in these modules. 	<p>have any questions or there's anything missing.</p> <p>Leslie Welin: Circulate project learning outcomes to directors. All Board Directors: Notify Leslie by email if you have input/feedback on the project learning outcomes.</p>
<p>6. Matters for noting</p> <ul style="list-style-type: none"> a. Correspondence b. Board calendar c. Other 	<ul style="list-style-type: none"> - Federal and Provincial budgets will be flagged with members. - Calendar will need to be updated to reflect changes made today. - There will be a Board Voice session with BC Seniors Advocate Isobel Mackenzie – May 20th, 9:30am, Zoom dialogue. Members will be invited as well as directors. Explore where members can help, and where Board Voice can help with seniors' issues. 	
<p>7. Meeting finalization</p> <ul style="list-style-type: none"> a. Review actions to be taken b. Meeting feedback 	<p><i>Motion to Adjourn:</i> Ajit Sinha, Louella Matthias. Carried.</p>	

c. Next meeting – May 17 d. Meeting adjournment		
8. Resources – “Let’s Talk Community Engagement for Health Equity”		