

## Board Voice Minutes

January 20, 2020

**Present:** Leslie Welin, Terry Anne Boyles, Craig East, Bill McMichael, Gerry Olund, Ajit Sinha, Ajit Mehat, Ernest Freeman, Eleanor Calder, Barbara Brown, Sandra Micheals, Jody Paterson.

**Regrets:** Bev Rundell.

**Minutes taken by:** Rosie Forth.

Tasks/Item	Notes	Action Items
<p><b>Check-In</b> Purpose: to give all a chance to speak so we can be fully present for this meeting</p>		
<p><b>Consent Agenda</b></p> <ul style="list-style-type: none"> <li>• Minutes from last meeting</li> <li>• ED Report</li> </ul> <p>Agenda Review Purpose: to confirm agenda and purpose of items</p>	<ul style="list-style-type: none"> <li>- Jody going into budget lockup</li> <li>- Terry Anne, Leslie and Ajit M going to Fed conference, Jody will attend also.</li> </ul> <p><i>Motion to approve agenda:</i> Gerry, Eleanor. Consensus reached.</p> <p>Updates to agenda – Craig requested to add Financial Report: review Board Voice financial statements for the first 8 months ending November 30, 2019; review financial results of the annual conference and AGM; review cash flow forecast to March 31, 2020.</p> <p><i>Motion to adopt agenda:</i> Ajit S, Craig. Consensus reached.</p>	
<p><b>Action Plan Follow Ups</b> Purpose: to review and learn from progress on key actions undertaken since the last meeting Questions:</p> <ul style="list-style-type: none"> <li>• What has been accomplished as planned?</li> <li>• What has not been accomplished as planned?</li> </ul>	<p>SFU – Jody involved. The students have created Terms of Reference that have been shared with Bill and Craig, and Jody has responded with some thoughts.</p>	

<ul style="list-style-type: none"> <li>• What am I learning from progress so far?</li> </ul>		
<p><b>Committees Work</b></p> <p>A. Summary of five committees and make up (5 min)</p> <p>B. Steps to resurrect/build upon committees – discussion (15 minutes)</p> <ul style="list-style-type: none"> <li>• What do you like about these steps?</li> <li>• What information do you need?</li> <li>• What do you not like or find challenging?</li> </ul> <p>C. Decision: do we want to support this initiative? (10 min)</p>	<p>- Leslie reviewed committees and members of each. Committee members can establish meetings by email and use Zoom to meet. Meeting times will need to be scheduled carefully because Board Voice does not have access to different ‘rooms’ on Zoom (higher price subscription).</p> <p>Mission and Mandate – this is an ad hoc committee.</p>	<p><b>All Board Members:</b> Take a lead on your committee and reach out to establish the first meeting.</p> <p><b>Jody:</b> Set up shared calendar so that committees can schedule meeting times without clashing on Zoom.</p>
<p><b>Financials</b></p>	<ul style="list-style-type: none"> <li>- Conference finances successful.</li> <li>- No concerns on cash flow until April/May/June 2020.</li> <li>- December statements received, nothing abnormal.</li> </ul> <p><i>Motion to accept Treasurer Report:</i> Craig, Gerry. Consensus reached.</p>	
<p><b>Updates</b></p> <p>Purpose: to update on what is happening in directors’ agencies/communities</p>	<ul style="list-style-type: none"> <li>- Discussion of increasing homelessness challenges in Duncan and Victoria.</li> <li>- Ajit M attended Chinese Community Engagement Committee event.</li> <li>- Isobel Mackenzie’s Seniors Advocate review – community consultation, review of legislation policy data, survey to assess degree of public awareness around abuse and neglect of vulnerable</li> </ul>	<p><b>All Board Members:</b> Review strategic plan again, note progress or anything else we could be doing to move forward.</p>

	<p>adults.</p> <ul style="list-style-type: none"> <li>- Craig is taking a course on leadership, may be able to share resources with board and our members.</li> <li>- Childcare resource and referral programs may be going back to government.</li> <li>- Wavefront searching for new ED.</li> </ul>	
<p><b>Wrap Up</b></p> <ul style="list-style-type: none"> <li>• Actions this month</li> <li>○ Bylaws review by Executive Committee</li> <li>○ Review of board calendar by ED and Executive Committee</li> <li>○ Review of strategic plan by all directors</li> <li>• Topics for next agenda</li> <li>• Feedback on meeting</li> </ul>	<ul style="list-style-type: none"> <li>- Office of the Registrar of Lobbyists attending March meeting</li> <li>- Consensus reached to cancel February meeting, which falls on Family Day. Next meeting will be on March 16<sup>th</sup>.</li> <li>- Query about TBW from Eleanor; Jody responded that the social services roundtable is talking about it. Changes at provincial level will be a lot to do with the roundtable. It is important to have board members talking about it at a local level, demonstrating how we are already modelling SPF in community.</li> </ul> <p><i>Motion to adjourn meeting:</i> Leslie.</p>	<p><b>All Board Members:</b> Committees to meet during February and report back at March meeting.</p>