

Board Voice Agenda – April 20, 2020

Vision: a clear and effective voice for volunteer community-based boards supporting high-quality social services and strong, vibrant communities.

Mission: the members of Board Voice create healthy communities and champion the value of collaborative, high-quality, community-based social services to governments, communities and the social service sector.

Principles:

Respectful – We show respect for those with whom we work by demonstrating courtesy, honesty, integrity and fairness.

Collaborative – We envision an integrated system of community-based services that is driven by the needs of the people who utilize our services. We are committed to collaborative engagement with our board members across agencies and within communities to create a service delivery system that is integrated and makes the best use of available resources.

Transparent – We engage our agency board members and other stakeholders in an open process, with transparent purpose, goals, expectations and accountabilities, expectations and constraints.

Responsive – We respect, and respond to, advice received from our fellow board members and other stakeholders. Wherever appropriate, we modify our plans and actions to reflect their advice.

Timely and Appropriate – We engage our fellow board members and other stakeholders early and often in the planning process, allowing sufficient time for meaningful dialogue, consultation and plan modifications. We utilize levels and methods of engagement that are appropriate to the purpose of engagement.

Inclusive and Balanced – We engage our fellow board members and other stakeholders who have a stake in, or will be represented by, our actions. We respect the diversity represented by the people working in our agencies and the people who receive our services. We balance the participation and influence of stakeholder groups.

Accessible – We provide clear, accessible and comprehensive information in order to facilitate involvement of our fellow board members and other stakeholders to assist us with addressing issues and making decisions.

Accountable – We monitor and evaluate the effectiveness of our engagement with our fellow board members and other stakeholders and are accountable for our actions and for the appropriate utilization of resources.

Innovative – We seek innovative ways to improve our communications and plans. We are committed to continuous learning.

Meeting Outcomes: by the end of the meeting we will have:

- Agreement on Committee Terms of Reference

Time	Tasks/Item	Supporting Documentation
5:00-5:10pm (10 min)	Welcome/Acknowledgement/Check-In Purpose: to give all a chance to speak so we can be fully present for this meeting	
5:10-5:20 pm (10 min)	Consent Agenda <ul style="list-style-type: none"> • Minutes from last meeting • ED Report Agenda Review Purpose: to confirm agenda and purpose of items	March minutes
5:40-6:20 pm (40 minutes)	Updates Purpose: to update on what is happening in directors' agencies/communities <ul style="list-style-type: none"> • Invoicing • Board Voice grant from government • Roundtable/COVID weekly calls • Conference 2020 • Membership and community lead committee • Updates from directors on TORs for other board committees • Strategic plan 2020-21 	
6:20-6:30pm (10 min)	Wrap Up <ul style="list-style-type: none"> • Actions this month ○ Review of strategic plan by all directors • Topics for next agenda • Feedback on meeting 	

MINUTES - Board Voice meeting March 16, 2020

Present: Leslie Welin, Terry Anne Boyles, Craig East, Bill McMichael, Gerry Olund, Ajit Mehat, Ernest Freeman, Eleanor Calder, Barbara Brown, Sandra Micheals, Bev Rundell, Jody Paterson.

Regrets: Ajit Sinha.

Guest Presenters: Michael MacAvoy and Morag Ross, Registrar of Lobbyists.

Minutes taken by: Rosie Forth.

Tasks/Item	Notes	Action Items
<p>Welcome/Acknowledgement/Check-In Purpose: to give all a chance to speak so we can be fully present for this meeting</p>		
<p>Michael MacAvoy, Registrar of Lobbyists Presentation</p>	<ul style="list-style-type: none"> - May 4, 2020 – changes come into effect - Lobbying refers to contacting a public office holder: anyone who holds a position in govt., public service and attempting to influence them. - Lobbyists required to register. - Exception: you may have heard you're exempt if you lobbied less than 100 hours in the past year. That threshold has now gone. You may not need to register if you meet ALL THREE of these requirements: <ul style="list-style-type: none"> - If organization has fewer than 6 employees AND - If the organization lobbied less than 50 hours in the past 12 months AND - If the primary purpose of the organization is NOT to represent the interests of its members, or to promote or oppose issues, and the lobbying is for that purpose. - Designated filer for the organization – they will file the registration return. - New system is more user friendly. - Penalties for non-compliance. 	

	<ul style="list-style-type: none"> - Guides will be posted on website closer to May 4th on how to register, report, etc. - No need to report every month if you haven't lobbied <p>Q: is the registry more set up around paid people lobbying? A: Includes paid staff only, volunteers should not be listed in the report (this would include your board members).</p> <p>Q: Sharing information about what your organization is doing – is this lobbying? A: Sharing information with no intent to influence someone's thinking on a policy or practice, or change policy, is not lobbying.</p>	
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Agenda Review <p>Purpose: to confirm agenda and purpose of items</p> <ul style="list-style-type: none"> • Minutes from last meeting • ED Report • Financials 	<p><i>Motion to Adopt the Agenda:</i> Bev Rundell, Barbara Brown.</p> <p><i>Motion to Adopt the Previous Meeting Minutes:</i> Sandra Micheals, Eleanor Calder.</p> <ul style="list-style-type: none"> - Invoices have all been sent - Potential of funds from Recruitment and Retention initiative (social services roundtable), will update. - Sufficient cash flow to enter coming year; invoices sent out - Working with Ajit and Gerry on proposed budget for coming FY including November conference <p><i>Motion to Approve Financial Report:</i> Gerry Olund, Bill McMichael.</p>	
<p>Committee Terms of Reference</p> <ul style="list-style-type: none"> A. Approve Members and Community Leads Terms of Reference B. Dissolve Community Leads Committee due to 	<p>Items moved to April meeting. Committees look at terms of reference, update them, send in to look at during next board meeting.</p>	<p>All Board Members: Review and update terms of reference for your committee; have this</p>

<p>duplication with Members and Community Leads</p>		<p>ready to circulate before next meeting.</p>
<p>Updates Purpose: to update on what is happening in directors' agencies/communities</p> <ul style="list-style-type: none"> • Roundtable • Membership • Contract delays • 	<p>Roundtable:</p> <ul style="list-style-type: none"> - Advocating around contracts not coming through <p>COVID19:</p> <ul style="list-style-type: none"> - Effects on member organizations - Creative ideas for changing services <p>Membership:</p> <ul style="list-style-type: none"> - Ajit Mehat is following up with 3 organizations who may become members. 	
<p>Wrap Up</p> <ul style="list-style-type: none"> • Actions this month ○ Review of board calendar by ED and Executive Committee ○ Review of strategic plan by all directors • Topics for next agenda • Feedback on meeting 	<p>Craig: Corporate Directors Training course update. Gerry – Zoom usage a bonus for BV board members, made use of it for home board activities and encourage others to do the same. Discussion of collaboration between agencies, defining success stories.</p> <p>Meeting adjourned: 6.25 by Leslie.</p>	<p>All Board Members: Seek out stories of successful collaboration in the sector and send them to Jody so she can present them to Shane Simpson.</p>
<p>Next Board Meeting</p>	<p>April 20, 2020</p>	